

RETURN TO MAC LLP

Marillac Place

(Special Works Conference of Society of St. Vincent de Paul,
Kitchener Particular Council Inc.)

Financial Statements

Year Ended December 31, 2020

MAC LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

Marillac Place

(Special Works Conference of Society of St. Vincent de Paul, Kitchener Particular Council Inc.)

Financial Statements

Year Ended December 31, 2020

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Chartered Professional Accountants

510 Weber Street North, Waterloo, Ontario N2L 4E9
30 Arthur Street South, Elmira, Ontario N3B 2M7
T 519.725.2600 TF 1.877.725.2611 www.mac-ca.com

INDEPENDENT AUDITOR'S REPORT

To the Members of Marillac Place (Special Works Conference of Society of St. Vincent de Paul, Kitchener Particular Council Inc.):

Qualified Opinion

We have audited the financial statements of Marillac Place (Special Works Conference of Society of St. Vincent de Paul, Kitchener Particular Council Inc.), the "Organization", which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, Marillac Place derives revenue from donations from interested persons, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of Marillac Place. Therefore, we were unable to determine whether any adjustments might have been found necessary with respect to donation revenues, excess of revenues over expenses, and cash flows for the years ended December 31, 2020 and December 31, 2019 and current assets and net assets as at December 31, 2020 and December 31, 2019. Our conclusion on the financial statements as at and for the year ended December 31, 2020 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other Matters

The statement of financial position as at December 31, 2019 and statement of Operations, statement of Changes in Net Assets and statement of Cash Flows for the year then ended, were audited by the predecessor auditor. The predecessor auditor expressed a qualified opinion due to the completeness of revenues from donations and fundraising not being susceptible to satisfactory audit verification. The predecessor auditor's report is dated September 14, 2020.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Waterloo, Ontario
June 17, 2021

MAC LLP
LICENSED PUBLIC ACCOUNTANTS
CHARTERED PROFESSIONAL ACCOUNTANTS

Marillac Place

(Special Works Conference of Society of St. Vincent de Paul, Kitchener Particular Council Inc.)

Statement of Financial Position

December 31, 2020

	2020	2019
<i>Assets</i>		
Current		
Cash and cash equivalents	\$ 308,666	\$ 266,070
Other investments (Note 3)	59,280	107,087
Prepaid expenses	8,570	8,422
Government remittances recoverable	<u>7,906</u>	<u>5,509</u>
	384,422	387,088
Capital Assets (Note 4)	25,610	18,560
Internally Restricted Investments (Note 5)	<u>225,000</u>	<u>150,000</u>
	<u>\$ 635,032</u>	<u>\$ 555,648</u>
<i>Liabilities</i>		
Current		
Accounts payable and accrued liabilities	\$ 32,552	\$ 16,806
Deferred revenue (Note 7)	<u>155,067</u>	<u>162,694</u>
	<u>187,619</u>	<u>179,500</u>
<i>Net Assets</i>		
Unrestricted net assets	196,803	207,588
Internally restricted (Note 5)	225,000	150,000
Net invested in capital assets	<u>25,610</u>	<u>18,560</u>
	<u>447,413</u>	<u>376,148</u>
	<u>\$ 635,032</u>	<u>\$ 555,648</u>
Approved on behalf of the board:		
		
Director	Director	

Marillac Place

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Statement of Changes in Net Assets

Year Ended December 31, 2020

	Unrestricted	Internally Restricted	Invested in Capital Assets	2020	2019
Balance,					
Beginning of Year	\$ 207,588	\$ 150,000	\$ 18,560	\$ 376,148	\$ 326,669
Excess of revenue over expenses for year	69,627	-	1,638	71,265	49,479
Investment in capital assets	(5,412)	-	5,412	-	-
Transfers (Note 5)	<u>(75,000)</u>	<u>75,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance, End of Year	\$ <u>196,803</u>	\$ <u>225,000</u>	\$ <u>25,610</u>	\$ <u>447,413</u>	\$ <u>376,148</u>

Marillac Place

(Special Works Conference of Society of St. Vincent de Paul, Kitchener Particular Council Inc.)

Statement of Operations

Year Ended December 31, 2020

	2020	2019
Revenue		
Donations	\$ 87,516	\$ 88,112
Fundraising and sponsorship income	101,333	104,239
Grants	175,013	54,476
Government funding	255,610	235,270
Investment income	5,524	6,546
Realized gain on Investments	-	13,792
Unrealized gain on investments	<u>2,953</u>	<u>8,144</u>
	<u>627,949</u>	<u>510,579</u>
Expenses		
Amortization	(1,638)	6,604
Bank charges and interest	2,812	811
Grant expenses	12,623	47,293
House expenses	26,703	17,245
Insurance	6,866	6,253
Food	17,031	16,699
Fundraising	8,027	5,690
Professional fees	13,076	10,711
Program and training costs	3,873	1,303
Repairs and maintenance	28,858	12,309
Telephone	7,760	6,289
Travel	1,762	1,867
Utilities	10,683	8,809
Wages and benefits	<u>418,248</u>	<u>319,217</u>
	<u>556,684</u>	<u>461,100</u>
Excess of Revenue Over Expenses For Year	<u>\$ 71,265</u>	<u>\$ 49,479</u>

Marillac Place

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Statement of Cash Flows

Year Ended December 31, 2020

	2020	2019
Operating Activities		
Excess of revenue over expenses for year	\$ 71,265	\$ 49,479
Adjustments for:		
Amortization	<u>(1,638)</u>	<u>6,604</u>
	<u>69,627</u>	<u>56,083</u>
Changes in non-cash working capital:		
Increase in other investments	(27,193)	(43,633)
Increase in prepaids	(148)	(399)
Increase in government remittances recoverable	(2,397)	2,391
Increase in accounts payable and accrued liabilities	15,746	(455)
Decrease in deferred revenue	<u>(7,627)</u>	<u>43,934</u>
	<u>(21,619)</u>	<u>1,838</u>
	48,008	57,921
Investing Activities		
Purchase of capital assets	<u>(5,412)</u>	<u>(1,109)</u>
Net change in cash for the year	42,596	56,812
Cash Balance, Beginning of Year	<u>266,070</u>	<u>209,258</u>
Cash Balance, End of Year	\$ <u>308,666</u>	\$ <u>266,070</u>

Marillac Place

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Notes to Financial Statements

December 31, 2020

1. Purpose of Organization

Marillac Place (the "Organization") is a not-for-profit organization incorporated provincially under the Not-for-profit Corporations Act of Ontario. The Organization operates in Kitchener, Ontario and it is a registered charity for Canadian Income Tax purposes.

The Organization originated as an activity of Society of St. Vincent de Paul, Kitchener Particular Council Inc. ("Particular Council"). Its primary activity is running a home for mothers of infants and young children in distress.

Particular Council was incorporated without share capital under the laws of the Province of Ontario, as a not-for-profit organization, and is primarily engaged in providing financial and corporal assistance to the needs of the Kitchener-Waterloo area. Particular Council is a registered charity for Canadian Income Tax purposes.

2. Significant Accounting Policies

Basis of Accounting - These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Recognition of Contributions - The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Donation and fundraising income are recognized as revenue in the year in which they are received. Donated goods or services are not recognized as revenue.

Government funding is recognized as revenue in the year in which they are received.

Government subsidies are recognized as revenue in the year in which the related expenses are incurred.

Investment income includes dividend income and bank interest. Dividend income on portfolio investments is recognized in income when the dividend is declared. Bank interest is recognized in income as earned, on an accrual basis.

Financial Instruments

Measurement - The Organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. The Organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include cash and cash equivalents.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Marillac Place

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Notes to Financial Statements

December 31, 2020

The Organization's financial assets measured at fair value include other investments.

Impairment - Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized as operating cost. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is not greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized as income from operations.

Transaction costs - The Organization recognizes its transaction costs in excess of revenue over expenses in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

Cash and Cash Equivalents - Cash and cash equivalents consist of bank balances and a non-redeemable guaranteed investment certificate.

Capital Assets and Amortization - Purchased capital assets are recorded at cost. Amortization is provided in the accounts using the following methods and annual rates:

Asset	Method	Rate
Buildings and building improvements	Straight line	10 years
Furniture and fixtures	Straight line	10 years
Office equipment	Straight line	4 years

Disclosure and Use of Estimates - The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known.

Estimates are used when accounting for certain items such as revenues, useful lives of capital assets and asset impairments.

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Notes to Financial Statements

December 31, 2020

3. Other Investments

The other investments are allocated between unrestricted and internally restricted for possible downturns in key revenue sources reserve and the building improvements reserve as follows:

	2020	2019
Unrestricted other investments	\$ 59,280	\$ 107,087
Internally restricted other investments (Note 5)	<u>225,000</u>	<u>150,000</u>
	<u>\$ 284,280</u>	<u>\$ 257,087</u>

Portfolio investments consist of equity investments that were donated or purchased using accumulated cash from dividends on these investments. Cost of the investments - calculated at the time of the donation or purchase - is \$258,177 (2019 - \$233,937).

Fair market value at December 31, 2020 is \$284,280 (2019 - \$257,087). Fair market value adjustment at December 31, 2020 resulted in an increase to investments balance of \$2,953 (2019 - \$8,144).

Total investment income of \$5,524 (2019 - \$6,546) consists of portfolio dividend income and bank account interest.

4. Capital Assets

	Cost	Accumulated Amortization	Net 2020	Net 2019
Building	\$ 170,428	\$ 170,428	\$ -	\$ -
Building improvements	80,949	70,839	10,110	7,654
Furniture and fixtures	72,142	62,708	9,434	9,460
Office equipment	49,874	43,808	6,066	1,446
Paving	<u>6,741</u>	<u>6,741</u>	<u>-</u>	<u>-</u>
	<u>\$ 380,134</u>	<u>\$ 354,524</u>	<u>\$ 25,610</u>	<u>\$ 18,560</u>

The Organization operates out of a property located at 109 Young Street, Kitchener. The property consists of a main building and a coach house behind the main building. The property is 100% owned by Particular Council.

In prior years, the Organization undertook approximately \$170,400 in coach house capitalized improvements and \$80,900 in main building capitalized improvements.

5. Internally Restricted Investments

In 2020 the board of directors resolved to internally restrict an additional \$75,000 for a total of \$225,000 (2019 - \$150,000) of investments for possible downturns in key revenue sources and future house projects including improvements and repairs.

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Notes to Financial Statements

December 31, 2020

6. Bank Indebtedness

The Organization has a operating line of credit available of up to \$20,000 that bears interest at 7.45%. As at December 31, 2020, \$Nil was used (2019 - \$Nil).

7. Deferred Revenue

Deferred revenue represents unspent resources externally restricted to various projects or purposes. Contributions are as follows:

	2020	2019
Balance, beginning of year	\$ 162,694	\$ 114,560
Amounts received during the year	51,201	83,640
Amounts recognized as revenue in the year	<u>(58,828)</u>	<u>(35,506)</u>
Balance, end of year	<u>\$ 155,067</u>	<u>\$ 162,694</u>

8. Comparative Figures

Certain of the comparative figures have been restated to conform to the presentation adopted for the current year.

9. Financial Instruments

Risk Management - The significant risks to which the Organization is exposed are interest rate risk, credit risk and market risk. There has been no change to the risk exposures from the prior year.

Interest Rate Risk - The Organization's interest bearing assets and liabilities include other investments.

Any excess cash is invested at short-term market interest rates and is not subject to significant amounts of interest rate risk. Consequently, the exposure to fluctuations in future cash flows, with respect to these instruments, as a result of changes in market interest rates, is limited.

Credit Risk - The Organization is exposed to credit risk in the event of non-performance by counterparties in connection with its commitments to the Organization. The Organization is exposed to limited credit risk through its collection of its program funds and funding grants.

Market Risk - Market risk is the risk of loss arising from adverse changes in market rates and prices, such as interest rates, equity market fluctuations and other relevant market rate or price changes. The Organization is exposed to market risks associated with equity investments. The Organization's exposure to this risk increased during the year by \$24,240 due to the additional cost of investments purchased, less investments sold, plus securities donated during the year.

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Notes to Financial Statements

December 31, 2020

10. Uncertainty Due to Global Pandemic

The impact of COVID-19 in Canada and on the global economy has increased significantly subsequent to the year end. This has resulted in worldwide emergency measures to combat the spread of the virus. As part of these measures, non-essential staff were sent to work remotely and implemented new health and safety policies that follow all public health requirements. This has allowed the Organization to continue to provide services.

Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of the business disruption and the related financial impact cannot be reasonably estimated at this time.