

## Building Blocks for Brighter Futures

## Socializer (Volunteer position)

**Purpose:** The position of a socializer volunteer is to support the staff on shift, on-site weekly.

## Responsibilities:

- Maintain strict confidentiality.
- Respect all families.
- Interact with the participants, holding babies.
- Assist staff with cleaning the kitchen/common areas.
- Basic Administrative Tasks to support staff such as answering the door, completing donation forms.

Call for assistance if you have any questions or concerns while on shift.

**Reports to:** The shift supervisor.

Shifts required:

Sunday 10am to 2pm or 5pm to 9pm Monday 10am to 2pm or 5pm to 9pm Tuesday 10am to 2pm or 5pm to 9pm Wednesday 10am to 2pm or 5pm to 9pm Thursday 10am to 2pm or 5pm to 9pm

Length of Shift: Minimum of 4 hours once per week with a consistent schedule.

**Qualifications:** Basic knowledge of child development, patience, dependability, problem solving skills, pleasant manner.

**Security Requirements:** Application, references and updated criminal reference check.

**Support:** Training for this position will be provided, and staff will always be onsite for questions or assistance.

Working Conditions/Environments: Residential setting.

**Supervision/Evaluation:** annually or as required.

Age Requirement: 18+

**Dress Code:** Casual

**Health and Safety:** the position will comply with all health and safety regulations, policies and procedures including adherence to all health and safety policy and procedures, report to the Residential Director any existence of hazards, attend any health and safety training that is required.

**Benefits:** free parking, providing support to a critical community agency, certificate of service if requested.

How to apply: complete the online application at Volunteers - Marillac Place